

**CITY OF BRYAN
JOB DESCRIPTION – 3327**

Working title: ELECTRIC METER TESTER – Apprentice

Career Ladder: TECHNICAL OPERATIONS **Level:** 210

Division: DISTRIBUTION

Department: BRYAN TEXAS UTILITIES

SUMMARY AND PRIMARY FUNCTION

While enrolled in apprenticeship program, performs diligently and faithfully the work of the trade and duties assigned in accordance with the standards of the program. Work with high and low voltage equipment involved in electric kilowatt hour metering, meter testing and meter maintenance.

PRIMARY DUTIES

Tests all types of electric meters
Troubleshoots metering problems
Installs special metering applications
Related duties as required
Responds regularly and promptly to work

EDUCATION AND EXPERIENCE

High school diploma or equivalent.
0-1 year of experience performing 'handyman' or general laborer duties.
A 2-year degree in a technological field or equivalent is a plus
Experience with electronics and/or electric wiring is a plus

KNOWLEDGE, SKILLS AND ABILITIES

Aptitude for use of hand tools.
Proficiency in operating a personal computer, including most MS Office applications
Ability to pay attention to detail and follow specific instructions while performing routine activities.
Ability to perform basic math calculations.
Ability to be constantly alert and aware of the hazards involved with electricity and electric metering; to know and follow safety practices and principles in reporting and preventing accidents; to know and apply approved procedures in the event of an accident or emergency.
Ability to work from a ladder at heights of 30 feet or less.
Ability to move or lift objects of 50 lbs or more.

SPECIAL REQUIREMENTS AND LICENSES

Must have a Texas Class C driver's license with a good driving record as measured by the City's evaluation system.
Residence must be within 30-minute response time.

EQUIPMENT

Service van, extension stick, hand tools, climbing hooks, portable test equipment, multimeter, scientific calculator, stopwatch

Work shall be performed with tools, appliances and equipment approved by those agencies and bodies that have control, authority or approval of the design working ranges or limitations of those items; the employee has the responsibility to conform to those ranges and limitations.